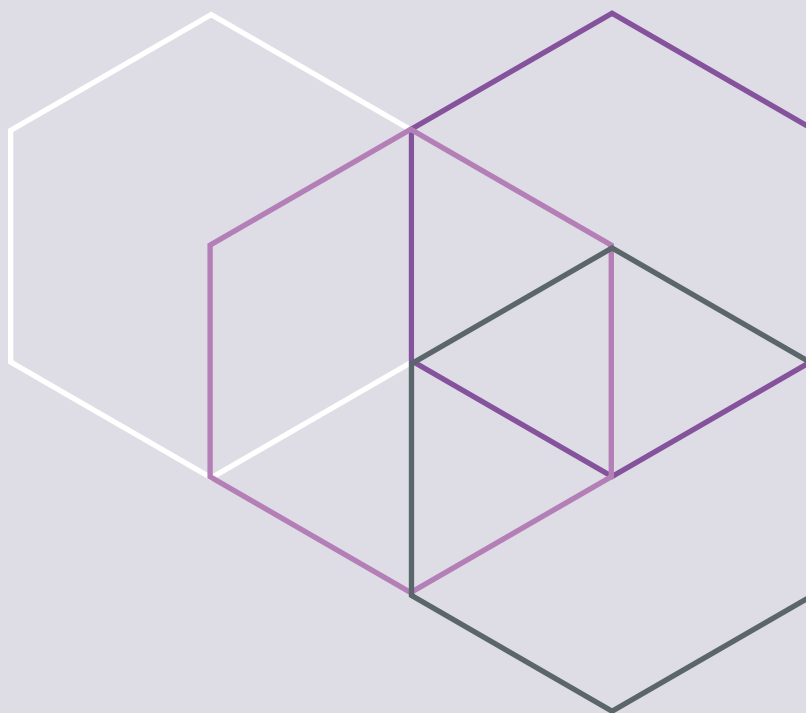


NCFE Level 2

Diploma for the Early Years Practitioner

(603/3723/0)

Assessment Book



NCFE Level 2

Diploma for the Early Years Practitioner

(603/3723/0)

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Explanation of terms used at Level 2

Define	State the meaning of a word or phrase.
Describe	Write about the subject giving detailed information.
Discuss	Write an account giving more than one view or opinion.
Distinguish	Show or recognise the difference between items/ideas/information.
Explain	Provide details about the subject with reasons showing how or why. Some responses could include examples.
Give (positive and negative points)	Provide information showing the advantages and disadvantages of the subject.
Identify	List or name the main points. (Some description may also be necessary to gain higher marks when using compensatory marking.)
List	Make a list of key words, sentences or comments that focus on the subject.
Outline	Identify or describe the main points.
Reflect	Learners should look back on their actions, experiences or learning and think about how this could inform their future practice.

Assessment 1

Unit - EYP 1:

Roles and responsibilities of
the Early Years Practitioner

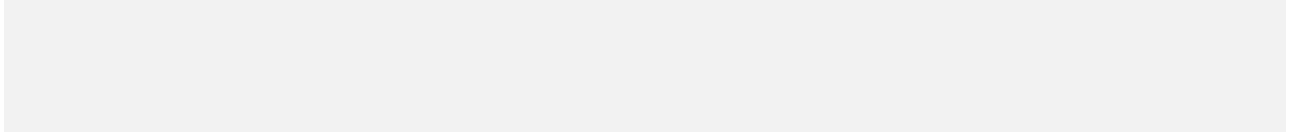
Assessment 1

Roles and responsibilities of the Early Years Practitioner

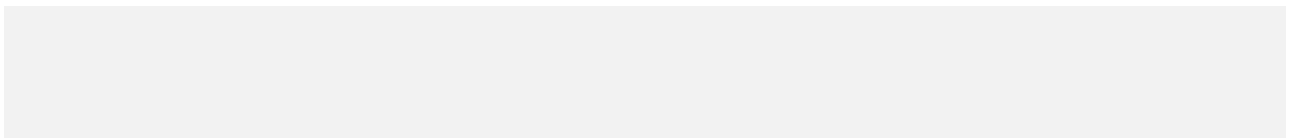
Question 1:

Explain the skills, knowledge and behaviours required for the role of the Early Years Practitioner. (AC 1.1)

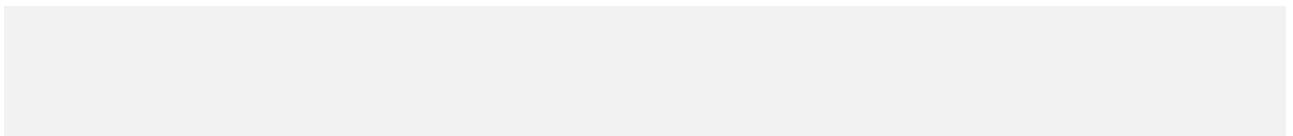
a. Skills



b. Knowledge

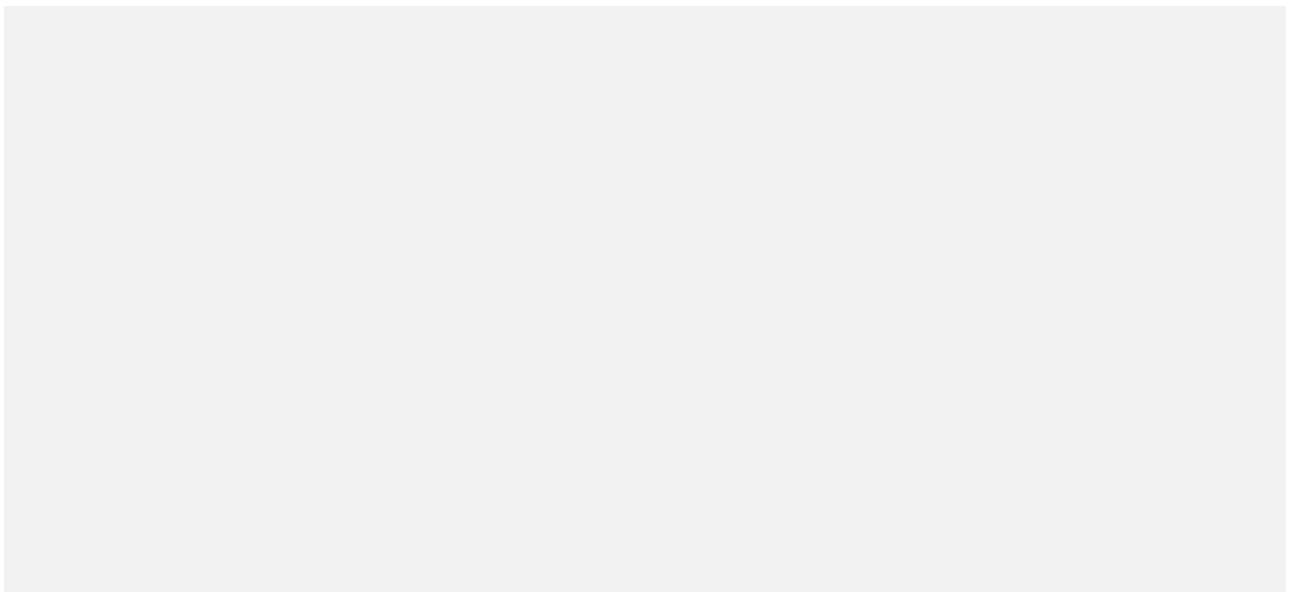


c. Behaviours



Question 2:

Identify settings which provide early years education and care. (AC 1.2)



Assessment 1

Roles and responsibilities of the Early Years Practitioner

Question 3:

Access and read through a job description for a Level 2 Early Years Practitioner to support you with this task. Discuss duties and responsibilities, limits and boundaries of the Early Years Practitioner. (AC 1.3)

a. Duties and responsibilities:

b. Limits and boundaries:

(Identify two aspects of work that will require you to seek advice and guidance from other members of staff)

Question 4:

Access policies and procedures within an Early Years Setting. Record where these policies and procedures can be found and give a brief description of the different areas covered. Ensure you are able to show a visiting tutor where these policies and procedures can be found. (AC 2.1)

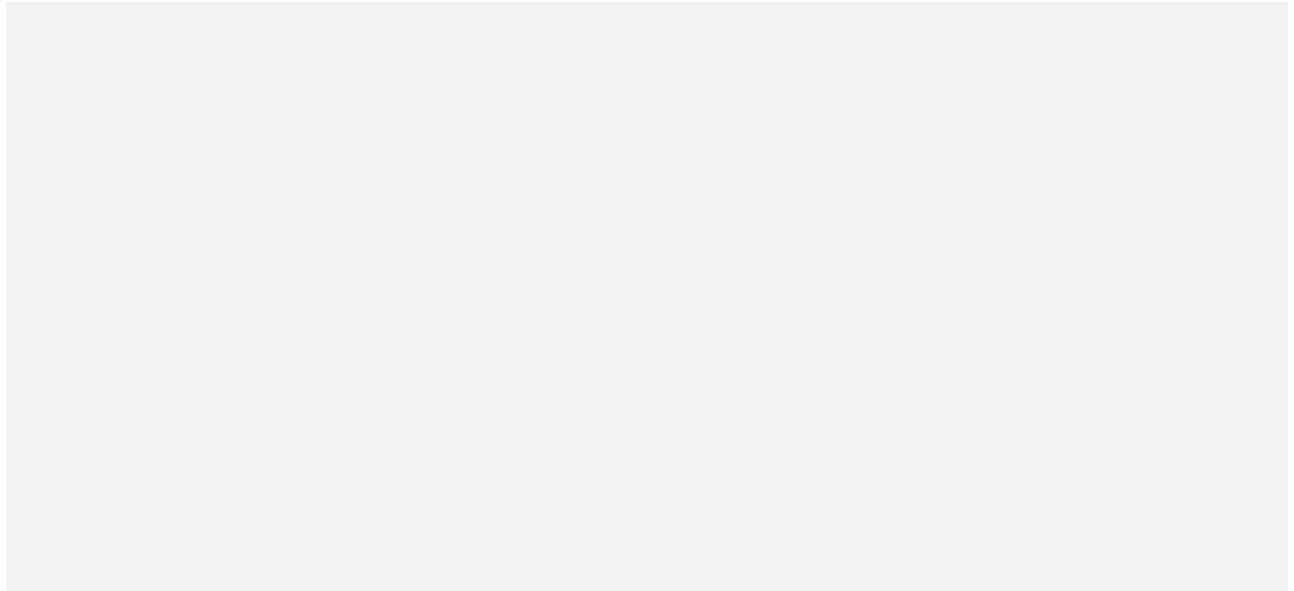
Policy/procedure	Where found/accessed	Brief description of content

Assessment 1

Roles and responsibilities of the Early Years Practitioner

Question 5:

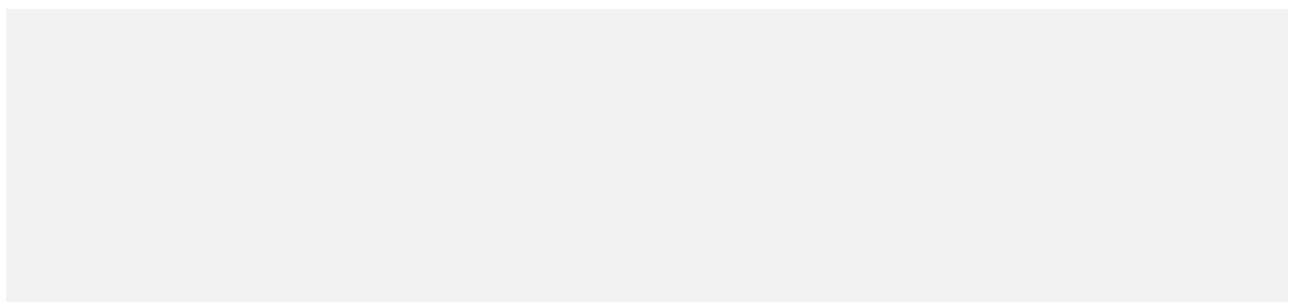
Summarise the responsibilities and accountabilities of the Early Years Practitioner in relation to policies and procedures. (AC 2.2)



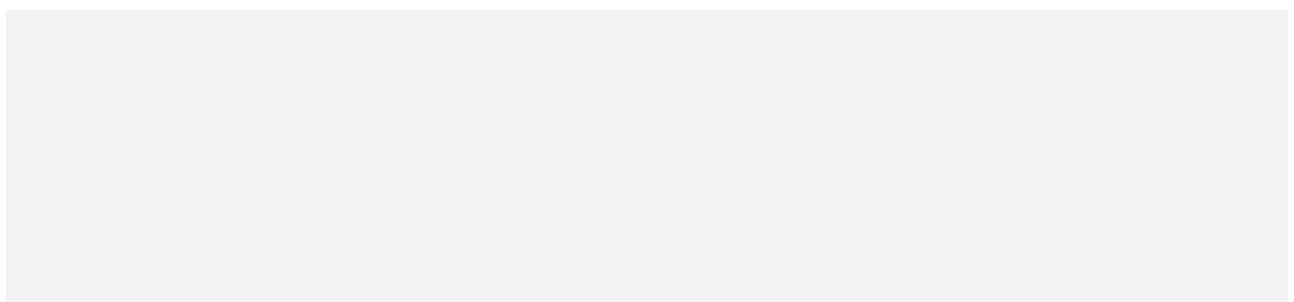
Question 6:

Identify reasons why people communicate and different communication methods. (AC 3.1)

a. Reasons why people communicate:



b. Different communication methods:



Assessment 1

Roles and responsibilities of the Early Years Practitioner

Learner declaration of authenticity:

I declare that the work presented for this unit is entirely my own work.

Learner signature: _____

Date: _____

Both knowledge and skills criteria must be met for unit completion

Assessor sign off of completed unit: EYP 1

I confirm that the learner has met the requirements for all assessment criteria demonstrating:

Knowledge	Assessor name: _____	
	Signature: _____	Date: _____

Feedback to the learner:

Skills	Assessor name: _____	
	Signature: _____	Date: _____

Feedback to the learner:

Resources

Links to additional reading and research

Links to Information to support with wider reading

EYP 1: Roles and responsibilities of the Early Years Practitioner

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) -<https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials -<https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

Official Labour Market Statistics - www.nomisweb.co.uk

National Careers Service - www.nationalcareersservice.direct.gov.uk

Foundation Years - <https://foundationyears.org.uk/>

Early years Matters - <http://www.earlyyearsmatters.co.uk/>

Nursery World - <https://www.nurseryworld.co.uk/>

The Communication Trust <http://www.thecommunicationtrust.org.uk/early-years/>

Early Years Educator - <https://www.earlyyearseducator.co.uk/>

EYP 2: Health and safety of babies and young children in the early years

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) -<https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials -<https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

Foundation Years - <https://foundationyears.org.uk/>

Health and Safety Executive - <https://www.hse.gov.uk/>

EYP 3: Equality, diversity and inclusive practice in Early Years Settings

Equality and Human Rights Commission <https://equalityhumanrights.com/en>

UN Rights of the Child, Unicef - <https://www.unicef.org.uk/what-we-do/un-convention-child-rights/>

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) <https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials -<https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

Resources

Links to additional reading and research

EYP 4: Safeguarding, protection and welfare of babies and young children in Early Years Settings

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) -<https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials -<https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

Working together to Safeguard Children - <https://www.gov.uk/government/publications/working-together-to-safeguard-children--2>

Keeping Children Safe in Education - <https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>

Child abuse concerns: guide for practitioners - <https://www.gov.uk/government/publications/what-to-do-if-youre-worried-a-child-is-being-abused--2>

NSPCC - <https://www.nspcc.org.uk/>

Childline - <https://www.childline.org.uk/>

EYP 5: Understand how to support children's development

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) -<https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials -<https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

Foundation Years - <https://foundationyears.org.uk/>

Key Stage 1 of the National Curriculum - <https://www.gov.uk/national-curriculum/key-stage-1-and-2>

EYP 6: Support care routines for babies and young children

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) -<https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials -<https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

Foundation Years - <https://foundationyears.org.uk/>

Early years Matters - <http://www.earlyyearsmatters.co.uk/>

Nursery World - <https://www.nurseryworld.co.uk/>

Early Years Educator - <https://www.earlyyearseducator.co.uk/>

Resources

Links to additional reading and research

EYP 7: Support the planning and delivery of activities, purposeful play opportunities and educational programmes

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) -<https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials -<https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

Foundation Years - <https://foundationyears.org.uk/>

Early years Matters - <http://www.earlyyearsmatters.co.uk/>

Nursery World - <https://www.nurseryworld.co.uk/>

Early Years Educator - <https://www.earlyyearseducator.co.uk/>

EYP 8: Promote play in an Early Years Setting

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) -<https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials -<https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

Foundation Years - <https://foundationyears.org.uk/>

Early years Matters - <http://www.earlyyearsmatters.co.uk/>

Nursery World - <https://www.nurseryworld.co.uk/>

Early Years Educator - <https://www.earlyyearseducator.co.uk/>

EYP 9: Support well-being of babies and young children for healthy lifestyles

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) -<https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials -<https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

NHS Start 4 Life - <https://www.nhs.uk/start4life>

Resources

Links to additional reading and research

EYP 10: Support babies and young children to be physically active

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) - <https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials - <https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

NHS Guidance for Physical Activity for Children (under 5 years) - <https://www.nhs.uk/live-well/exercise/physical-activity-guidelines-children-under-five-years/>

EYP 11: Support the needs of babies and young children with Special Educational Needs and Disability

SEND code of practice: 0 to 25 years - <https://www.gov.uk/government/publications/send-code-of-practice-0-to-25>

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) - <https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials - <https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

EYP 12: Promote positive behaviour in Early Years Settings

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) - <https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials - <https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

Foundation Years - <https://foundationyears.org.uk/>

Early years Matters - <http://www.earlyyearsmatters.co.uk/>

Nursery World - <https://www.nurseryworld.co.uk/>

Early Years Educator - <https://www.earlyyearseducator.co.uk/>

Resources

Links to additional reading and research

EYP 13 Partnership working in the early years

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) - <https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials - <https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

Working together to Safeguard Children - <https://www.gov.uk/government/publications/working-together-to-safeguard-children--2>

Information Commissioners Office - <https://ico.org.uk/>

EYP 14: Support the needs of the child in preparing for school

Ofsted - www.gov.uk/government/organisations/ofsted

Early Years Foundation Stage Statutory Framework (EYFS) - <https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2>

Early years foundation stage profile: exemplification materials - <https://www.gov.uk/government/publications/eyfs-profile-exemplification-materials>

Teach Early Years - <https://www.teachearlyyears.com/a-unique-child/view/supporting-transitions-in-the-early-years>

Mentally Healthy Schools <https://www.mentallyhealthyschools.org.uk/>