

EQUALITY AND EQUAL OPPORTUNITIES POLICY (GLA)

Policy Group: Equality and Diversity

Effective: August 2021

Approved: Gail Crossman, Director of
Quality and Performance

Responsible officer: Claire Ensor

Next renew due: August 2022

Ref no.: 3.3

GUIDANCE

Values | Vision | Tone of Voice

Values



Vision

Transforming lives through learning

Tone of voice

Our tone of voice takes its direct influence from our core values.

We are passionate about people and learners and are driven to get the best out of everyone by getting to understand them. We are caring and supportive, as well as being determined and strive for growth. We talk with purpose and enthusiasm in a way that connects and empowers people.

Innovation is at the heart of Learning Curve Group and we're always thinking about what's next!

SUMMARY CHANGES

Date	Page	Details of amendments
27/9/21	6	Ref: GLA funding rules
27/9/21	3-6	REF: Diversity and Inclusion Strategy
27/9/21	2-5	Reference to Public Sector Equality Duty (PSED)
27/9/21	2	Affiliated to the AEB procured project and ESF logo.

Learning Curve Group (LCG) is one of the largest national training providers in the UK, providing education and training nationally. All companies within the LCG family uphold the same company Vision, Mission and Core Values and follow our group policies and procedures.

Applies to:

All staff working on the GLA contract

REF: This policy and related documents are affiliated to the AEB procured project and ESF logo.

I. POLICY

We aim to be an inclusive organisation where everyone is treated with respect and dignity, and where there are equal opportunities for all. We respect and values the diversity of its staff and users.

This means that all staff on the GLA contract and users should understand and respect that there is a diverse work force and user community and that everyone has the right to be treated with dignity and equality. This includes the legal and ethical requirement for us to provide public services and conditions of employment that are appropriate to the needs of a diverse society.

The Equality and Equal Opportunities Policy ensures that equality and diversity are guiding principles in our pursuit of academic excellence. Its introduction coincides with the implementation of the Equality Act 2010 and builds on its principle of integrating equality and diversity in policy and practice. We have brought together an Equality action plan which specifically aims to address equality of opportunity in relation to the Protected Characteristics under the Act and sets out the priorities for action .

Activities supported through the implementation of strategies and action plan will address the needs of each member of staff or learner, as an individual. We will address and support the needs of men or women who could face a barrier to enter the sector and who share one or more of the Protected Characteristics.

The Equality and Equal Opportunities Policy is open and accessible to all staff and learners to promote a positive culture for working and studying to which every learner and member of staff contributes and within which they are able to develop to their full potential. We are required to consider all individuals in their day to day work, in shaping policy and in providing services. This is in line with the Public Sector Equality Duty (PSED) introduced by the Equality Act 2010.

We are committed to promoting equality in-line with the Public sector Equality Duty, ESF and ESFA requirements and ensure that this policy is communicated to all staff and covers the nine protected characteristics. Valuing equality and diversity means that we all have complex identities made up of many strands. These can include, but are not limited to age, disability, race, nationality, socio-economic status, religion and beliefs, sex, sexual orientation, gender reassignment, marriage and civil partnerships, pregnancy and maternity. This means we embrace and celebrate our differences in a positive environment, and are committed to engage with the needs of our diverse staff and users to enable us to achieve our aims.

HOW THE LAW APPLIES TO US

We have a legal responsibilities under the Equality Act 2010. The Act consolidated previous anti-discrimination legislation and also introduced new measures that have direct implications for higher education institutions. The Equality Act provides a single legal framework with clear, streamlined law that will be more effective at tackling disadvantage and discrimination. It brings disability, sex, race and other grounds of discrimination within one piece of legislation which covers nine protected characteristics.

(A full version of the Equality Act can be viewed at:

http://www.legislation.gov.uk/ukpga/2010/15/pdfs/ukpga_20100015_en.pdf)

The Equality Act introduced a new Public Sector General Equality Duty which requires us to pay 'due regard' to the need to: eliminate unlawful discrimination, victimisation and harassment; advance equality of opportunity and foster good relations.

DEFINITIONS OF EQUALITY AND DIVERSITY AND DISCRIMINATION

Equality is about creating a fairer society where everyone can participate and has the same opportunity to fulfil their potential. Equality is backed by legislation designed to address unfair discrimination based on membership of a particular group.

Diversity is about recognising that everyone is different in a variety of visible and nonvisible ways. It is about creating a culture and practices that recognise, respect and value difference. It is about harnessing this potential to create a productive environment in which the equally diverse needs of the customer/client can be met in a creative environment. It is about creating a workforce who feel valued/respected and have their potential fully utilised in order to meet organisational goals. Diversity is not an 'initiative' or a 'project'; it is an ongoing core aim and a core process. **Everyone in our workforce is unique and brings their own individual perspectives. We represent different age groups, socio-economic backgrounds, faith and beliefs. To gain the benefits of this diversity we embed an inclusive culture where everyone feels comfortable voicing their own opinions and ideas. We create a workplace culture which encourages all of us to be ourselves.** [Diversity and inclusion strategy 2018 to 2025 - GOV.UK \(www.gov.uk\)](#)

Discrimination

The areas of discrimination where the law offers protection are:

Direct discrimination is where a person is treated less favourably than another in a similar situation on a protected ground.

SPECIFIC FORMS OF DIRECT DISCRIMINATION HAVE ALSO BEEN DEFINED:

Associative (transferred) discrimination

Now extended to cover age, disability, gender reassignment and sex. This is direct discrimination against someone because they associate with another person who possesses a protected characteristic.

Perceptive discrimination

Now extended to cover disability, gender reassignment and sex. This is direct discrimination against an individual because others think they possess a particular protected characteristic. It applies even if the person does not actually possess that characteristic

Disability related direct discrimination:

Where a person discriminates against a disabled person if, on the ground of that person's disability, he or she is treated less favourably than a person not having that particular disability has been or would have been treated.

Disability - reasonable adjustments:

Where employers are obliged to make reasonable adjustments to premises or working arrangements to prevent a disabled person from being placed at a substantial disadvantage compared with persons who are not disabled.

Indirect Discrimination

Where a rule or practice is applied across the board, but it operates to particularly disadvantage a protected group when compared to others outside the group, unless the rule is needed to achieve a legitimate aim, and the means of achieving that aim are appropriate and necessary.

Victimisation

Where an individual who has sought to enforce their rights, or has helped another to do so, has as a result been treated less favourably than others who have not complained.

Harassment

Where an individual is subjected to unwanted conduct on a protected ground which has the purpose or effect of violating his or her dignity or of creating an intimidating, hostile, humiliating, or offensive environment.

THE 9 PROTECTED CHARACTERISTICS

1. **Age** - refers to a person belonging to a particular age (e.g. 32-year olds) or range of ages (e.g. 18 - 30-year olds).

2. **Disability** - a person has a disability if s/he has a physical or mental impairment which has a substantial and long-term adverse effect on that person's ability to carry out normal day to-day activities.
3. **Gender reassignment** - the process of transitioning from one gender to another.
4. **Marriage and civil partnership** - marriage is defined as a 'union between a man and a woman'. Same-sex couples can have their relationships legally recognised as 'civil partnerships'. Civil partners must be treated the same as married couples on a wide range of legal matters. The public sector equality duty does not apply to this characteristic.
5. **Pregnancy and maternity** - pregnancy is the condition of being pregnant or expecting a baby. Maternity refers to the period after the birth, and is linked to maternity leave in the employment context.
6. In the non-work context, protection against maternity discrimination is for 26 weeks after giving birth, and this includes treating a woman unfavourably because she is breastfeeding.
7. **Race** - refers to a group of people defined by their race, colour, and nationality (including citizenship) ethnic or national origins.
8. **Religion or belief** - Religion has the meaning usually given to it but belief includes religious and philosophical beliefs including lack of belief (e.g. Atheism). Generally, a belief should affect your life choices or the way you live for it to be included in the definition.
9. **Sex** - a reference to a man or to a woman

Sexual orientation - Whether a person's sexual attraction is towards their own sex, the opposite sex or to both sexes

EQUALITY OUTCOMES AND ACTIONS

Refer to the Equality and Equal Opportunities action plan.

LEGAL RESPONSIBILITIES

Over and above the provisions set out in its own policy and procedures, the company is also bound by certain legal responsibilities in the field of equal opportunities.

These Procedural include:

- **The Race Relations Act 2000**
- **The Equal Pay Act 1970, Equal Pay (Amendment) Regulation 1983 and Sex Discrimination Act 1975 and 1986 (as amended)**
- **Disability Discrimination Act 1995**
- **European Social Fund Law**
- **Equality Act 2010**
- **Diversity and inclusion strategy 2018 to 2025**
- **Public sector equality duty April 2011**

STAFF RESPONSIBILITIES

MANAGEMENT RESPONSIBILITIES

It is the responsibility of all Directors to:

- ensure that the standards established within this policy are adhered to within their own area of responsibility
- familiarise themselves with the procedures in all Equal Opportunities documentation
- ensure that they are not instructing employees to act in a discriminatory manner
- ensure they are not putting pressure on employees to discriminate
- bring the details of the policy and procedure documents to the attention of all staff
- ensure that information on equal opportunities is incorporated in all induction processes for new or temporary staff and is supported by ongoing training
- review and update the Equality and Equal Opportunities action plan

STAFF RESPONSIBILITIES

It is the responsibility of employees at all levels to:

- co-operate with any measures introduced to ensure equality of opportunity
- report any discriminatory acts or practices
- not induce or attempt to induce others to practice unlawful discrimination
- not victimise anyone as a result of them having reported or provided evidence of discrimination.
- not harass, abuse or intimidate others

References

[Date \(london.gov.uk\)](http://london.gov.uk)

<https://www.gov.uk/guidance/equality-act-2010-guidance>

https://www.london.gov.uk/sites/default/files/9_hlds_esf_equality_policy.pdf

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/832417/ESF_Cross_Cutting_Themes_guidance.pdf

https://www.london.gov.uk/sites/default/files/equal_life_chances_for_all.pdf

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/746948/data_evidence_guidance.pdf

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/804978/ESF_2014-20_Funding_Rules_v1_May_2019.pdf

[Diversity and Inclusion strategy SCREEN.pdf \(publishing.service.gov.uk\)](#)

Appendix

3.3A - Equality and Equal Oppportunities Plan

II. RELATED POLICIES

2.12 - Sustainable and Development Policy - GLA

2.12A - Appendix Sustainable Development Implementation Plan – GLA

3.4 - Equality and Diversity Policy - GLA

3.4A - Appendix Equality and Diversity Action Plan and Outcomes - GLA